**📊 Bookkeeping Packages**

Our bookkeeping services are tailored to the **annual turnover of your business**. We provide complete financial management support, ensuring your accounts are always accurate, compliant, and growth-ready.

**💰 Pricing by Turnover**

| **Turnover Threshold** | **Monthly Cost** |
| --- | --- |
| 0 – 100,000 | $89 + GST |
| 100,001 – 300,000 | $169 + GST |
| 300,001 – 500,000 | $259 + GST |
| 500,001 – 750,000 | $299 + GST |
| 750,001 – 1,000,000 | $349 + GST |
| 1,000,001 – 1,300,000 | $389 + GST |
| 1,300,001 – 1,500,000 | $429 + GST |
| 1,500,001 – 2,000,000 | $629 + GST |
| 2,000,001 – 2,200,000 | $649 + GST |
| 2,200,001 – 2,500,000 | $679 + GST |
| 2,500,001 – 2,800,000 | $729 + GST |

**✅ Full Bookkeeping & Advisory Package**

Our **end-to-end bookkeeping and business advisory service** takes care of everything so you can focus on running your business.

You’ll receive:

* **Initial Free Consultation** – assessment of your bookkeeping needs
* **Quarterly Review of Accounts** with performance meeting
* **QBO (QuickBooks Online) Subscription**
* **Data Entry** – Sales, Purchases, Receipts & Payments
* **Bank Accounts & Petty Cash Reconciliation**
* **Payroll Processing (up to 5 staff)**
* **End of Year Payroll Summaries & Reconciliations (up to 5 accounts)**
* **BAS Preparation & Lodgement**
* **Monthly Balance Sheet & Profit & Loss Reports**
* **Cashflow Management** – Debtors, Creditors & Expenses tracking
* **Accountant-Ready Workpapers** at year-end
* **ATO & Accountant Communication** handled directly
* **Telephone / Email Support** (up to 10 per month)

👉 *Ideal for small-to-medium businesses that want peace of mind knowing everything—bookkeeping, BAS lodgement, and payroll—is taken care of.*

**💡 Support-Only Package – $145 + GST / month**

Perfect for business owners who manage most of their own bookkeeping but want **expert oversight and backup when needed**.

You’ll receive:

* **3 hours of support or training per month**
* Help with accounting software setup, troubleshooting & bookkeeping queries
* Guidance from a **Registered BAS Agent & Experienced Bookkeeper**

👉 *Best suited for those who want professional guidance without full-service bookkeeping.*

**Payroll Pricing**

**$680 + GST per annum, per employee**

**Our Payroll Service Includes:**

* ✅ **Employee Setup** – Add and configure employees in the payroll system.
* ✅ **Payroll Processing** – Prepare weekly, fortnightly, or monthly pay runs and lodge through **Single Touch Payroll (STP)** to the ATO.
* ✅ **Entitlement Monitoring** – Track leave and employee entitlements accurately.
* ✅ **Tax File Number (TFN) Declarations** – Lodge TFN forms with the ATO.
* ✅ **PAYG & Superannuation** – Review, advise, and lodge PAYG Withholding and Superannuation contributions.
* ✅ **Year-End Reconciliation** – Reconcile annual wages and entitlements.
* ✅ **Payment Summaries** – Report, lodge, and distribute employee payment summaries.
* ✅ **Payroll Year Rollover** – Carry forward payroll records at year-end (if applicable).